

Safeguarding Policy Annex- Covid 19

Aims:	<ul style="list-style-type: none"> To ensure that students continue to be safeguarded whilst working from home and whilst in school with reduced staff numbers To ensure that staff know how to continue to safeguard students during the period of government measures around Covid-19 To ensure parents/carers and students are informed on how to safeguard their child and themselves during this period
Definition:	<ul style="list-style-type: none"> See Safeguarding and Child Protection Policy Vulnerable children- any child who has a social worker or an EHC plan. Our academy has also widened our definition of vulnerable children to include those who are: currently open to CAMHS; receiving emotional health support in school; receiving mentoring in school; open to Early Help; or accessing any other external agency which might make them more vulnerable whilst working at home
<p><i>Under the new government guidelines and school closures, different and in some cases additional safeguarding measures must take place. In light of this:</i></p>	
All staff must:	<ul style="list-style-type: none"> Continue to put the best interests of the child first Where safeguarding concerns arise, continue to act immediately and report the incident via CPOMs, or directly to the DSL, DDSL or member of the safeguarding team where immediate action is required. Ensure they are communicating with students only through academy channels, i.e. staff email address, the academy's Google Suite for Education, academy telephones. If staff do need to use their personal number to make a call, then they should ring on a caller withheld number. Not ring students' numbers directly, any requests for this should be referred to the DSL Not accept students onto live lessons with usernames outside of our organisation Record live lessons to ensure a record of the lesson is kept to safeguard both students and staff Where possible when working from home, blur their background to help safeguard themselves and protect own privacy Insist that students using their webcams blur their own background to help safeguard themselves and protect their own privacy
The DSL (and Deputy DSL) must:	<ul style="list-style-type: none"> Ensure that updates to this annex are communicated to all staff in a timely fashion Continue to review this annex and, if and when, updates or advice are received from: the three local safeguarding partners; LA regarding EHC plans; the LADO; CSC; reporting mechanisms; referral thresholds; and CIN update this document. Ensure that the school takes a whole-institution approach to safeguarding by communicating with staff through normal mechanisms and keeping as much consistency for staff as possible Ensure a DSL or Deputy DSL is available on site, where this isn't possible, that staff are aware of how to contact the DSL or Deputy DSL who will be working from home. This will largely be through CPOMs but staff can also ring the DSL or email the DSL/DDSL directly. The DSL's phone number must be shared with all staff in light of this. Ensure that staff are aware what to do in the unlikely event that they have not got a response from the safeguarding team, particularly if it is a concern out of hours. The number for Hackney FAST out of hours service must be shared with all members of staff. Collate a vulnerable student list, which is in line with the DfE guidance but also includes the flexibility advised by the DfE that acknowledges that not all vulnerable children have social workers and that those on the edge of receiving CSC's support should also be provided for Ensure that every student on the vulnerable student list is allocated a link member of staff from either the pastoral or safeguarding team, depending on which is more appropriate, who will make contact with that child at least once a week to check on their wellbeing, safety and provide academic support if necessary Communicate with those parents whose child has a social worker that they are expected to attend provision during this period and liaise with the child's social worker to update them on attendance to the school site and their live lessons. Continue to work with and support social workers to help protect vulnerable students Ensure that children are protected and safe when online and that they know how to do this by providing information on the school website Ensure that parents know how to continue to safeguard their child whilst they are at home, particularly when online or if employing or using additional educational resources outside of those provided by the school, through timely letters informing parents of how best to do this in line with the DfE guidance. Continue to provide safeguarding training and induction for any new members of staff during this period. During Covid-19 the peer on peer abuse protocol should be adhered to remotely. Where it is not possible to investigate an allegation it must be passed onto CSC or the police immediately. We will communicate with the victim and alleged perpetrator remotely and offer support. Any safety plans will be conducted through work with EA and consider both support remotely and when we return to school. Records will be maintained by staff who are in the academy through the guidance of the DSL
The academy SLT must:	<ul style="list-style-type: none"> Ensure that when on site, any safeguarding on site is dealt with by themselves and that any messages left for the safeguarding team via reception are passed on the same day. Ensure that when on site, that safeguarding procedures for visitors and staff are followed and that only those who are currently employed, or are contracted to the school, are allowed on site. Read the weekly safeguarding bulletin that has been created for this period and liaise with the people they line manage to ensure all actions have been completed Ensure all students, regardless of whether or not they are on the vulnerable student list, are having regular contact with the academy. This will be done through: logging attendance to live lessons; following up with a phone call from the pastoral team to anyone not accessing live lessons; and phone calls for those on our vulnerable student list Ensure that all pastoral and SEND provision which was in place is still available to students through: weekly mentoring sessions over the phone; continued liaison and involvement in the WAMHS project; SEND support over the phone; and A Space counselling over the phone. This A Space provision is in place for staff too

	<ul style="list-style-type: none"> • Communicate with parents about the academy's expectations of students when it comes to online learning • Encourage parents to establish working practices at home which allow for supervision from parents and are conducive to good learning
The attendance officer must:	<ul style="list-style-type: none"> • Collate the attendance to live lesson each week and notify staff of those who have not had been attending lessons, and therefore have not had any contact that week • Liaise with the safeguarding team to notify social workers where a vulnerable child with a social worker isn't attending provision. • Complete a daily attendance form and send to the DfE, rather than chasing those who are not attending. • Track any child who moves schools during this period and ensure that the relevant files are sent on securely. For vulnerable children this includes their most recent CIN/ CP report.



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Monitoring Date:	Monitored By:	Full Review Due:	Review By:
Ongoing	FGB	N/A	Staff, Governors